

Board of Directors Meeting
August 4, 2026
3:00 PM

Board Members:

- ☐ Dr. Andrea Coleman-Hill, President - Present
- ☐ Dr. Alberta O'Brien, Vice-President-Present
- ☐ Dr. Gina Guarino Buli, Secretary-Present
- ☐ Susan Mauser, Treasurer -Present
- ☐ K. Chase Patterson- Present
- ☐ Dr. Lawrence Jones Jr.- Present
- ☐ Dr. Malynda Maurer- Present
- ☐ Dr. Adam Kenz -Present
- ☐ Dawn Chavous

Guests:

Daniel Camp

Special Board Meeting Minutes

1. Roll Call - Call to order by Dr. CH at 3:03 pm
2. Approval of the [May 27, 2026](#) and [June 29, 2026](#) Meeting Minutes
 - a. Approved by all present - motion carried
3. CEO Report
 - a. Advisory Counsel Update
 - b. Other Updates
 - i. Conference planning - good anecdotal feedback so far
-Working on securing presenters and vendors
 - ii. Contact with ACE - seeking business partner - Daniel reports being in contact with them as recently as last

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week.

iii. RFP for Lobbying services has been posted - deadline was set for August 15

4. CSP Grant Report

a. Project Director Report -

i. Discussed steps to give Melissa Fox access

ii. CAP - being worked on - Daniel sending update/plan of action - should be provided to the board within the next two weeks.

iii. Motion to approve CSP report - passed by all members - Motion carried

5. Personnel Matters

a. Motion to hire Melissa Fox as CSP Grant Director with terms as outlined in the [Employment Agreement](#), effective July 1, 2026 until December 31, 2026.

Motion made - to approve employment agreement for MF - All approved - motion carries

6. Open Discussion

a. Board Meeting Schedule for 26-27

i. Use the August 11th meeting to meet annual meeting compliance requirements.

7. Executive Session



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8. Adjournment 3:43 Pm - All approve

Annual Board Meeting Date: August 11, 2026

- According to the By-Laws, an Annual Meeting of the Board is needed before September 1. The Annual Meeting will include full reports from all in addition to the annual meeting items.

*Request from SM to review by-laws and ensure all board members have clarity on the length of their terms